

ON-SITE HANDLING FORM

Consignor		Exhibitor	
Company Name		Exhibitor	
Street		Venue	
Suburb / Town		Hall	
Post Code		Stand Number	
Contact Name		On-site Contact	
Phone Number		Phone number	
Email		Preferred Delivery Date/Time to Stand	

ITB Asia 2024 - 23 to 25 Oct – Marina Bay Sands Expo & Convention

Please return this form by: 6 Oct 2024

Move In

Name of Cartage Contractor: _____

Size / type of vehicle: _____

Date & time of access required: _____

Duration of access required: _____

Load details:

No. of pieces or no. of lifts	Total weight in kgs	Largest piece weight	Total volume in cbm	Largest piece dimensions

Move Out

Name of Cartage Contractor: _____

Size / type of vehicle: _____

Date & time of access required: _____

Duration of access required: _____

Load details:

No. of pieces or no. of lifts	Total weight in kgs	Largest piece weight	Total volume in cbm	Largest piece dimensions

Onsite Services:

- 2.5 Ton forklift
- Labour
- Empties storage
- 5 Ton forklift
- Accessible storage
- Crane
- Amount of staff: _____
- Amount of hours & description of work required: _____

ACCEPTED BY CUSTOMER (name print / signature)

DATE

Your Schenker Contacts are:

Raymond Chin / Serena Chew

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